

**BelovED Community Charter School
Board of Trustees Meeting
Tuesday, Nov. 24, 2020, 6:00 PM
508 Grand Street
Jersey City, NJ 07302**

Minutes

The meeting was called to order at 6:03 pm by Nicole Jackson, President of the Board.

I. Roll Call

Board Member	Term Dates	Present	Absent	Excused
Nicole Jackson	6/30/21	X		
Jessica Lisboa	6/30/22	X		
Salvatore Risalvato	6/30/21	X		
Sheridan Bell	6/30/22	X		
Sam Mikhail	6/30/21		X	

Also in attendance:

Ken Schultz – Executive Officer/Grades 6 – 10 Lead Person

Michele Link – Principal, Grades K - 5

Duanne Moeller – Director of Operations

Bret Schundler – School Consultant

Adam Herman – Adams, Gutierrez & Lattiboudere, LLC

Richard Raschdorf, School Business Administrator/Board Secretary, BCCS

William Fitzpatrick – Assistant School Business Administrator, BCCS

II. Approval of the Minutes from the Regular Board Meeting of October 15, 2020

Motion: S. Risalvato	Second: S. Bell			
	Yes	No	Abstain	Absent
N. Jackson	X			

J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

- III. The Board went into an Executive Session at 6:30 and returned to the General Meeting at 7:13pm.

A. Human Resources

1. **2020-11-24-01** Resolved, The BCCS Board of Trustees approves the hiring/re-hiring of the following employees for the School Year 2020 – 2021, effective July 1, 2020 – June 30, 2021.

Hire	Position	Salary	Start Date	Attendance Bonus
Javier Tumbaco	Bus driver	\$31/route	October 13, 2020	
Ravon Middlebrook	HS Teacher Assistant	\$32,000	November 5, 2020	\$500
Kristina Mejas	HS Teacher Assistant/Teacher	\$46,000/\$58,000	November 9, 2020	\$500
Joanne Arca	Temp IT hire	30 hours per week at \$20/hour	Extend to Jan. 31, 2020	
Kimberly Grant	Bus admin. Help during quarantine	One-time extra pay of \$168		

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			

S. Bell	X			
S. Mikhail				X

2. **2020-11-24-02** Resolved, The BCCS Board of Trustees approves the following expenditures for After School Intensives/Tutoring for the period 11/30/20 – 5/30/21 using previously approved Title 1 funding.

Staff Member	Grade	Days per week	Hourly rate	Total Cost
Jayne Kornbluh	2	2	\$40	\$2,720
Janice Wasek	1	3	\$40	\$2,600
Caroline Yuhas	Math 5	3	\$40	\$2,560
			Total - ES	\$7,880

Francisco Santoni	ELA	3	\$40	\$2,520
Lisa Kretschman	Math	3	\$40	\$2,680
			Total - MS	\$5,200

Amina Banks	Math 10	4	\$40	\$3,400
Eric Boonstra	Math 9	4	\$40	\$3,400
Ammin Abdin	Math 9	2	\$40	\$1,720
Whitney Harris	ELA 10	3	\$40	\$2,520
Kiana Smith	ELA 9	4	\$40	\$3,440
			Total - HS	\$14,440

			TOTAL	\$27,520
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Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			

S. Mikhail				X
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3. **2020-11-24-03** Resolved, the BCCS Board of Trustees approves the following Stipends for School Year 2020-2021.

Employee	Stipend Type	Stipend
Amina Banks	Curriculum development – HS Math	\$1,500
Whitney Harris	Peer-to-peer Professional Development	\$1,500

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

4. **2020-11-24-04** Resolved, the BCCS Board of Trustees approves a Stipend budget for the High School Student Club program at \$7,360 for the 2020-2021 school year at the rate of \$40 per club meeting.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

5. **2020-11-24-05** Resolved, The BCCS Board of Trustees reports the following Resignations/Terminations.

Employee	Position	Effective Date
Ebonae Brown	Security	October 30, 2020
Michelle Simmons	Nurse	November 20, 2020

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

B. Business

1. **2020-11-24-06** Resolved, the BCCS Board of Trustees authorizes the Payment of Claims of \$924,029.58 for the period 10/16/20 – 11/24/20.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

2. **2020-11-24-07** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to fund the payrolls of 11/30/20 and 12/15/20 each in the amount of \$532,813.04 and \$544,307.00, respectively. Payroll amounts include Employer Payroll Taxes.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			

S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

3. **2020-11-24-08** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase 300 notebook computers for students from AKAVEIL Technologies LLC at a cost of \$113,756.46.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

4. **2020-11-24-09** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase three (3) replacement roof-top HVAC units from Air Group LLC for 508 Grand St. at a cost of \$63,065.00.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

5. **2020-11-24-10** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to sign a change order with DeCarlo Landscape Design and Maintenance to add 300 sq. ft. of sidewalk to the parking lot project at a cost of \$6,080.00.

Motion: S. Risalvato	Second: J. Lisboa			
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	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

6. **2020-11-24-11** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase remote headsets for students from GovConnection Inc. at a cost of \$6,097.00.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

7. **2020-11-24-12** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase wireless access points for the Middle School from CDW-Government at a cost of \$5,822.32.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

8. **2020-11-24-13** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to renew the GoGuardian subscription for student computer monitoring for one year at a cost of \$16,468.55.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

9. **2020-11-24-14** Resolved, the BCCS Board of Trustees authorizes the School Business Administrator to purchase MB Report Creator software from Marcia Brenner Associates for a first-year cost of \$2,850.00.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			
J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail				X

C. Other Business

2020-11-24-15 Resolved, the BCCS Board of Trustees approves amending Resolution 2020-10-15-20 from the October meeting that the program of teacher incentives to reward teachers for going above and beyond to serve our scholars shall include items such as BelovED branded clothing and spirit wear.

Motion: S. Risalvato	Second: J. Lisboa			
	Yes	No	Abstain	Absent
N. Jackson	X			

J. Lisboa	X			
S. Risalvato	X			
S. Bell	X			
S. Mikhail	X			

Adjournment at 7:55 pm.